

BLUE RIDGE ACRES CIVIC ASSOCIATION, INC.

96 Blue Ridge Acres, Harpers Ferry, WV 25425

Art Hanson, President
Bill Ramsey, Vice President
Elliot Simon, Treasurer
James Riner, Roads Committee Chair

Isabel Simon, Asst. Treasurer
Kelly Riner, Secretary

Minutes of Board of Directors Meeting **March 20, 2007**

Members Absent: None

Guests Present: Amy Hartman, Curtis Smith, Don Orser, Mike Taylor, and Ron Linton

Art Hanson called the meeting to order at 7:05 PM and presented the Agenda for the meeting.

Minutes:

1. The minutes from the February 20, 2007, meeting was presented. Motion to approve the minutes, as amended, made by Elliot Simon and 2nd by Bill Ramsey. Minutes approved.

Treasurer's Report: Elliot Simon Reported:

1. For the period ending March 20, 2007: The total in the Money Market and Road Maintenance account is ____ and ____ in the administrative account.
2. Approx. two-thirds of what was invoiced in January has been received.
3. The new vehicle insurance cards have been received.
4. Elliot received a copy of our liability insurance. We do not have an umbrella for errors and omissions coverage.
5. Hampstead engagement letter was received. Will discuss under legal.
6. Letter of FYI from Mr. Hampstead re: the Holder's going to foreclosure. He suggests we should be represented in order to collect our road maintenance that is due.

Committee Reports:

Roads Committee: James Riner Reported.

1. We have had 3 ice/snow incidents since the last meeting. No complaints received. In fact, some compliments have been received.
2. The road work that has been completed: Maple Ridge and Sycamore Road.
3. Next priority work will be: Rock Lane (needs culvert), Long Leaf (need to dig a ditch and install a culvert), Maple Ridge (lower end needs reditching and grading), and Birch Drive (needs reditching and grading).

4. Other work needing to be completed: need to reditch and reinstall culvert on Lipka Way at Persimmon Pear; install culverts at Old Hickory at Country Club, Red Oak, and Pine Tree at Country Club.
5. Potholes are beginning to be more of a problem. We need to order more cold patch. James suggested using this on gravel roads. It was used on Bottom Dollar and has seemed to hold up.
6. When the weather breaks, need to remove sander and plow from Red Ford. Need to get repairs done so it will pass state inspection.
7. James asked what we need to do to get the registration corrected on the Red Ford to raise the weight limits. Art stated he would get the registration changed.
8. Need to decide what to do with Persimmon Pear, the right side of the blacktop is damaged from work being done on new houses being built. Elliott asked about tar and chip for Persimmon Pear, Art stated it would possibly be viable for Persimmon Pear since this road is a hard surface and he will check into it.
9. Amy Hartman stated that neighbors are speeding and suggested cutting a swell on Crestview Drive to slow down speeders on this road.
10. James and Art to meet at a later date to discuss future road plans. Elliot suggested that we come up with a capital budget so we can put money away for future major road work.

Legal Committee: Art Hanson Reported.

1. An engagement letter was received from Mr. Hampstead. He is asking for \$1000 retainer; this is a one time retainer. Elliot made a motion to retain Mr. Hampstead, Kelly seconded. Motion passed, 4 For and 1 Against.

Architectural Committee: Art Hanson Reported.

1. None.

Old Business:

1. Discussion on the civic association tractor – it was decided to put up a notice asking for best offer and sell the tractor.
2. Discussion on the creation of the Southern States account – Elliot will have credit application filled out and sent in.
3. Discussion on putting up the fence at the entrance – will discuss under new business.

New Business:

1. A new proposal for road work was presented by James Riner. The proposal states the prices are valid for 1 year, Elliot asked if the proposal could be amended to state the prices are valid for 2 years with price re-evaluation at 1 year. Bill made the motion to accept Mr. Riner's proposal, as amended, Elliot seconded, motion passed.
2. In addition to installing the split rail fence, Art would like to do this in conjunction with a beautification of the rest of the entranceway, including refurbishing the postal

