

# BLUE RIDGE ACRES CIVIC ASSOCIATION, INC.

96 Blue Ridge Acres, Harpers Ferry, WV 25425

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Art Hanson, President

Isabel Simon, Asst. Treasurer

Bill Ramsey, Vice President

Kelly Riner, Secretary

Elliot Simon, Treasurer

James Riner, Roads Committee Chair

## **Minutes of Board of Directors Meeting** **February 20, 2007**

Members Absent: Bill Ramsey and Elliott Simon

Guests Present: Charlie Hahn, Lizette and Kelly Molina

Art Hanson called the meeting to order at 7:10 PM.

### **Minutes:**

1. The minutes from the January 9, 2007, meeting were presented. Motion to approve the minutes, as amended, made by James Riner and 2<sup>nd</sup> by Isabel Simon. Minutes approved.
2. The next meeting will be held March 20, 2007.

### **Treasurer's Report: Isabel Simon Reported:**

1. For the period ending February 20, 2007: The Accounts Receivable Aging Summary was presented. The total in the Money Market and Road Maintenance account is \_\_\_\_\_ and \_\_\_\_\_ in the administrative account. There has been a total of \_\_\_\_\_ that has come in. Some older invoices have been paid. Aging went down by \_\_\_\_\_. There were some credits applied on the Aging Summary, waiting for decisions on some of the older accounts. Kelly made a motion, James 2<sup>nd</sup> to approve the Treasurer's report – Treasurer's report passed.

### **Committee Reports:**

#### **Roads Committee: James Riner Reported.**

1. In early January, pothole repair began. 90% of one half of Blue Ridge Acres has been completed.
2. We have encountered 3 snow falls since the last meeting. We have used 60,000 lb. of stone and 9,600 lb. of salt to treat the roads in Blue Ridge Acres.
3. Repairs have been made to the Red Ford.
4. Stone is on order, should be delivered in a few days.
5. Art asked that since the weather has been getting better, will we be ordering more culverts? We still have a backlog of people waiting to have culverts installed at their driveways. Culverts will be ordered.

6. We need to get the fuel gauge fixed in the Red Ford. Cannot perform the repairs until the spreader is removed.
7. James presented receipts for aggregate, parts from NAPA, gas, and Southern States.
8. James presented invoices for contract labor.
9. Art wanted to say Thank You to James Riner, George Schwartzback, Ricky Riner and everyone else who helped for plowing snow. We haven't gotten any complaints and have received positive feedback from homeowners. They performed a great job in getting our roads clear.

#### **Legal Committee: Art Hanson Reported.**

1. Art questioned if Bill Ramsey wants to remain the Chair of the Legal Committee. Art will be the representative to meet with Mr. Hampstead so he will take over the Legal Committee for now.
2. Mr. Hampstead will handle the previous matter discussed.
3. Art will schedule a meeting with Mr. Hampstead to discuss collections of road maintenance in arrears.

#### **Architectural Committee: Art Hanson Reported.**

1. Art stated that someone will need to take over the Architectural Committee since Don is no longer on the board. If anyone is interested, let Art know. Art will take over for now.
2. Nothing to report.

#### **Old Business:**

1. Fence project was presented to the Community Club and they have approved. The following price information was received: Split rail fence quote is \$800 not including labor; Post and Chain style fence (similar to what the Park Service uses) quote is \$600 not including labor. We can utilize James Riner with the skid loader and ask for volunteer labor. James offered to volunteer his services to perform the work. Fence should be placed inside the tree line. James stated that we would probably be better off going with the split rail. We will bring this up at the next meeting when other members are here.
2. Discussion on the old Ford Tractor, which has been broken for quite some time. The tractor is not worth the money to have it repaired. Art would like to spend a little time and effort into community cleanup. Art wants to sell this to someone who would be interested. James said he would be interested and knows someone else who would be interested. James offered \$400 for the tractor as it sits now. The discussion was tabled until the next meeting.
3. Discussion on stop signs. We have 3 in the shed. Art checked various places for about \$40 each. We could maybe get them cheaper if we could buy them in bulk. We also need to get some speed limit signs and posts to erect the signs. There are also various road signs that are in need of replacement. We need to find out where to get the signs as well.

**New Business:**

1. A credit form for Southern States was presented. If an account were created, we would be able to order salt as needed, and charge to our account. Form given to Isabel to fill out and send in.
2. James requested that the Civic Association obtain a credit card. We would benefit by being able to make small purchases from more cost effective places. Isabel will be checking to see if we can get one.
3. The postal station is in need of repair. Art to bring plans for improvement at the next meeting.
4. Valmont Road is in need of repair. James looked at it and it does need to be repaired. Would probably cost approx. \$100 in material to fix.
5. Mr. Graybill has requested a list of the outstanding road maintenance due. Art suggested sending the list with all homeowners listed.
6. Lizette Molina discussed receiving something about the Committees and volunteers, specifically the ATV Committee. She was asking who was in charge. Art gave her a brief discussion of the ATV laws.
7. We need to reimburse Don for the Fire Hall for the annual meeting. Isabel to send him a check.
8. An invoice was received for grader work.
9. James received a message from Travis Gray, who is behind in his road maintenance. He wants to talk about a payment plan. This would be fine but we need to get this in writing from Mr. Gray.

Kelly Riner made motion to adjourn the meeting, seconded by Isabel. The meeting was adjourned at 8:45 PM.

Respectively Submitted,

\_\_\_\_\_/s/  
Kelly Riner, Secretary

Approved, as amended, by vote of the BRACA Board this 20<sup>th</sup> day of March, 2007.

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Art Hanson, President